**London Churches Refugee Fund**

**MONITORING FORM**

Name of organisation: ………………………………………………………………

Amount of grant received: ………………………………….………………………

Date of grant: …………………………………………………………………………

**How used** (please give numbers and total cost):

Transport grants (bus passes/Oyster cards): ……………………………………..

Phone cards: …………………………………………………..…………………….

Hygiene packs: ……………………………………………………………………….

Food packs: …………………………………………………………………………..

Vouchers: ………………………………………………………………………..…...

Meals: ………………………………………………………….……………………...

Baby food/nappies: …………………………………………………………………..

Accommodation costs: ……………………………………………………………...

Cash grants: …………………………………………………………………………..

Other (please describe: ……………………………………………………………...

**Numbers of those helped by our grant:**

Single men**:……………………………………..**

Single women:…………………………………..

Couples ………………………………………….

Families with children:…………………………

Single parents with children:………………….

NB We do not require receipts to be sent, but our grant to your organisation may be monitored as part of our audit, so you are required to maintain receipts, as outlined in our Terms and Conditions.

**We confirm that the grant has been used solely for the benefit of destitute asylum seekers within the M25 area.**

(Signed) ………………………………………………………………..

(Position in organisation) …………………………………………………….

Please return to: Robina Rafferty, 52 Canford Road, London SW11 6PD, raffertyrobina@gmail.com